



## Home and School Association - Agenda & Meeting Minutes

**PREPARED BY:** Christin Bush & Letitia Dudar

**LOCATION:** Starbuck School

**MEETING DATE:** March 12, 2024

**ISSUE DATE:** March 19, 2023

### ATTENDEES:

1. Christin Bush
2. Letitia Dudar
3. Laura Labossier
4. Dani Fiola
5. Beth Craig
6. Jessica Denolf
7. Krista Krysowaty
8. Liza Resmussan
9. Tim Morrison

ITEM	DETAILS
1.0	Meeting Called to Order at 7:30pm
2.0	Motion to approve agenda <ol style="list-style-type: none"><li>1. Moved by: Liza</li><li>2. Seconded by: Dani</li></ol>
3.0	Motion to approve previous minutes from <ol style="list-style-type: none"><li>1. Moved by: Krista</li><li>2. Seconded by: Jessica</li></ol>
4.0	Review action items from last meeting <ul style="list-style-type: none"><li>o Charitable Donations<ul style="list-style-type: none"><li>o Can be a charitable organization, tax receipt and file tax<ul style="list-style-type: none"><li>▪ Next meeting</li></ul></li></ul></li><li>o Email Dale about Action Item<ul style="list-style-type: none"><li>o Gift card fundraiser carryover item</li><li>o Instagram approved, carryover item</li><li>o Spring update<ul style="list-style-type: none"><li>▪ Book, Instagram,</li></ul></li></ul></li></ul>

<p>5.0</p>	<p>Reports</p> <p>5.1 Chairperson Report</p> <ul style="list-style-type: none"> <li>● Bussing donation update <ul style="list-style-type: none"> <li>○ Approved to fund bus for little kids bus to Zoo</li> </ul> </li> <li>● Hot lunch update <ul style="list-style-type: none"> <li>○ April 24 Chili and Bun 7\$</li> <li>○ May 8<sup>th</sup> Pulled Pork 5\$</li> <li>○ May 22 Chicken Soup 6\$</li> </ul> </li> <li>● Teacher appreciation week review <ul style="list-style-type: none"> <li>○ Message from Starbuck staff: Good morning Home and School, On behalf of our Starbuck staff, I want to say thank you so much for everything you have done and organized for us this week. Our staff has definitely felt the love and appreciation from our parents and community members. Staff is enjoying all of the food and goodies that have been provided, We are very lucky to have you!</li> </ul> </li> </ul> <p>5.3 Vice-Chairperson Report</p> <ul style="list-style-type: none"> <li>● Book donation update <ul style="list-style-type: none"> <li>○ All books ordered and delivered except one</li> </ul> </li> </ul> <p>5.3 Treasurer Report</p> <ul style="list-style-type: none"> <li>● Business Pay as you go account \$ 822.27</li> <li>● Business Daily account \$ 28.04</li> </ul> <p>5.4 Fundraising Committee Report</p> <ul style="list-style-type: none"> <li>● Nil</li> </ul> <p>5.5 Social Committee Report</p> <ul style="list-style-type: none"> <li>● Nil</li> </ul> <p>5.6 Tim School Rep</p> <ul style="list-style-type: none"> <li>● K-4 Swim lesson <ul style="list-style-type: none"> <li>○ Liability, bus cost, volunteers etc</li> <li>○ Ratio of kids to adult ie. Volunteers for change room</li> </ul> </li> <li>● Xylophone for music</li> <li>● Softball day May 17<sup>th</sup> at least 5-6 Volunteers to cook so staff doesn't have to leave class</li> </ul>
<p>6.0</p>	<p>New Business</p> <ul style="list-style-type: none"> <li>● Social Event for students and families discussion <ul style="list-style-type: none"> <li>○ Organize Movie night, games night for families, trivia nights, comedians</li> </ul> </li> <li>● Committee for Spring Carnival <ul style="list-style-type: none"> <li>○ Beth and Jessica Chair for Carnival</li> <li>○ Plan together aiming for June 7<sup>th</sup></li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Prizes, games, donations</li> <li>● Principal Report</li> </ul>
7.0	<p>Next Meeting Date:  Spring Carnival meeting April 4 - 8:30pm Online - Beth to Chair  Annual General Meeting June 12<sup>th</sup> In-person 7:00pm</p>
8.0	<p>Meeting adjourned at 9:20pm</p> <ol style="list-style-type: none"> <li>1. Motioned by: Laura</li> <li>2. Seconded by: Jessica</li> </ol>

Action Item	Responsible	Date	Proposed Completion
Charitable Donations	Beth		Next Meeting
Email to Dale <ul style="list-style-type: none"> <li>- Payment organization for school lunches – email to Dale</li> <li>- News from the office</li> <li>- Book Donation - \$500</li> <li>- Number of staff – for appreciation week and plan</li> <li>-</li> </ul>	Christin	Done Jan 12, 2024	ASAP
Discuss with SHAPCI about shared fundraising. <ul style="list-style-type: none"> <li>- Community Letter</li> <li>- Instagram</li> </ul>	Christin Dani		Before end of school year
Tree for teacher appreciation Leaf template and note with sign up genius	Jessica Christin	Done Feb 2024	Feb 12 Feb 1
Set up instagram profile	Jessica	anytime	